



**INSTITUTE OF FORMATION AND RELIGIOUS STUDIES
FOUNDATION INC.,**

Business Office

New and Returning students can make payment
of the transaction with our bank partner
in ANY of their Branches:

Account Name :

INSTITUTE OF FORMATION AND RELIGIOUS STUDIES
FOUNDATION INC.,

Account Number :

265 -3 -26502960-5



Outside the Philippines

Account Name:

**Institute of Formation and Religious
Studies Foundation Inc.,**

Account Number :

265 – 3-26502960-5

Address :

**1661 E.Rodriguez Sr.Ave.Brgy.Pinagkaisahan Cubao
Quezon City 1111**

Swift code: **MBTCPHMM**

We also accept CASH & CHEQUE payments.



Validation

Email the validated deposit slip or proof of payment to Business Office @ bookkeeper.ifrs1963@gmail.com

Subject: Student Name/Degree Program/Semester/AY

(Example: Aly Son/AB/1st Sem/2022-2023)

*Note: Make sure to follow the required subject format

Crediting

1-3 working days after submission of the deposit slip

*Note that the direct deposit will take at least (3) business days to process and to be credited to your Student Account.

SCHEDULE OF PAYMENTS

Minimum Down payment (DP) upon enrollment **P 5,000.00**

Outstanding Balance after DP is to be paid in two (2) installments

- st
1 installment to be paid – 60 %
-1 week before the Midterm Exam
 - nd
2 installments to be paid – 40 %
-1 week before the Final Exam
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Schedule of Releasing an Official Statement of Account of Tuition & Other Fees for New and Returning Student

- 3rd week of the semester
